



BOARD OF DIRECTORS MEETING MINUTES

September 13, 2023 7:30- 9:30 a.m.

William N. Pennington Applied Technology Center
Room 271
Zoom Option

1. Welcome & Introductions : Dr. Mindy Lokshin called the meeting to order at 7:35. Members present include Dr. Mindy Lokshin, Gigi Chisel, Jeff Frame, Katy Simon Holland, Ryan Costella, Fred Altmann and Dan Lofrese. Ex Officio members present include Dr. Karin Hilgersom, Gretchen Sawyer, Jeffrey Metcalf as proxy for Hallie Madole, Lisha Allison as proxy for Brayson Gomez and Rick Bullis. Staff and guest present include Stephanie Sellers, Karen McKenna, Megan Short, Stuart Golder, Bill Saylor, Connie Christiansen, Cecilia Vigil, Kim Harrell and Krystyn Sokowski.
2. Public comment : None
3. Review June 14, 2023 Foundation Board of Trustees Board Minutes :
 - a. Ryan moved to approve the minutes, Gigi seconds and motion passes.
4. Year of Sustainability Recap : Dr. Cecilia Vigil, Faculty in Biology and Chair of the Sustainability Champions Committee, presented to the group.
 - a. Cecilia gave a brief history of sustainability on TMCC's campus which dates back to 2005. She outlined the various certificates, awards, acknowledgements, commitments and programs pertaining to sustainability at TMCC. Cecilia explained that TMCC is basically the avenue for teaching students about sustainability as a living laboratory that allows faculty, staff and students to expand upon the current boundaries of sustainability educations. TMCC had over 165 participants within 282 projects and counting during the year of Sustainability. Cecilia gleaned over a few of the major sustainability projects seen on campus which included Artfest, our Earth Day celebration and our Distinguished Speaker Series presenters, to name a few of the bigger events. There were over 40 projects in the classrooms that changed curricula to add sustainability as well. She highlighted several projects funded by the Foundation totaling \$10k. Cecilia finished off her presentation by explaining the native American concept of '7th Generation' and how sustainable components like gardening, recycling and repairing clothes is important to pass down generation after generation that helps to continually support sustainability for this planet.
5. Review and Approve Fiscal Year 2023 Audited Financial Statements : Bill Saylor, Barnard Vogler & Company presented the audit findings to the group.
 - a. Bill announced that the firm issued a clean, unmodified opinion on the financials. The firm felt that they were fairly stated, with no material differences between what was there and what should have been there. They also looked at the internal controls for the Foundation and did not find anything that led them to have any concerns and there were no findings of any kind on those internal controls. Bill went on to briefly run through some highlights of the report and applauded the Foundation on their investment income and its profit for the year.
 - b. Mindy suggested that the notes from the audit explaining how the Foundation is doing things would be really good for our onboarding packets for the Board of Directors.
 - i. Ryan moved to approve the audited financial statements, Katy seconds and the motion passed.
6. President Update : Dr. Karin Hilgersom gave her update to the group.
 - a. Enrollments are up between 5 and 6%. Our head count is approaching pre-pandemic era and we have around 10,000 on the credit side.
 - b. We recently hosted the Board of Regents at TMCC, which happens once every few years, and it was held in the new Sports and Fitness center. We had sustainable themed swag bags and they really loved them. An

excellent economic report was heard at the meeting in preparation for the funding formula study that's about to kick off. The gist of the report was that if there isn't more investment in higher education things are going to start falling apart in about 2030. The State will need to invest more or tuition will need to be raised s4 0 33.06(o07 t) Tc-1.643(r)6.P27LBode <0Cl T* scn40T36. 1 Tf 0 3.73

\$1.8 million is less than previous years because we did not have any special capital projects like in the prior years.

i. Ryan moved to approve the gift reports and financials, Katy seconds and the motion passed.

9. Executive Director Update : Gretchen Sawyer presented her updates to the group.

- a. The Health Science Center expansion is done. We had hoped to increase the number of students for the nursing program to 48 this Fall but our nursing faculty are overloaded so 40 were accepted for this fall and 48 will be accepted next spring and then 56 in fall of 2024. There will be another nursing summit in October which will help look at the challenges with the nursing profession.
- b. We're moving forward with our appropriation request for the Fire Tower and the EMS Training Center. We had hoped to have some info by now from the Feds but haven't. The plan is to have it on the Redfield campus just adjacent to the HSC. NSHE owns the land so we will need approval from them and UNR. There will be a slight amendment to our master plan at the Special Board of Regents meeting on October 20.
- c. We continue to be part of and participate in the 100% board giving through the Community Foundation of Northern Nevada. If there are any outstanding gifts Gretchen will be reaching out. And finally, Krystyna will be reaching out to each of the board members to schedule one on one meetings.

10. Possible allocation of \$10,000 in unrestricted funds to use for Faculty and Staff Innovation Grants :

- a. We have had Faculty and Staff Innovation grants that are provided to the campus community every year that are funded through payroll deductions and the parking meter revenue. Last year, the board agreed to allocate \$10,000 in funds to be used for the sustainability grants. There is continued interest in these sustainability grants and we would like to ask the board to approve adding \$10k in additional funding again.
 - i. Katy moved to approve the allocation of \$10,000 in unrestricted funds to be used for the Faculty and Staff Innovation/Sustainability Grants, Fred seconds and motion passed.

11. TMCC Foundation Strategic Master Plan Update, Goal 1, Objectives 1 -4:

- a. Information pertaining to the SMP is in the packet and if anyone wants to join the committee to make any changes, please let Mindy or Gretchen know.

12. Development Update : Stephanie Sellers, Associate Director of Development, updated the group.

- a. We raised \$15k for this year's Legacy event. Also, we had Peppermill Casino joining as a new corporate partner. Stephanie mentioned to the group that we are looking to revamp our corporate partners giving into tiers as \$5k might be too steep for some companies. Stephanie suggested using different corporate partners levels so that there's a donation price point that might be more comfortable for giving. Ryan commented that by lowering the giving levels this may cause current or new corporate partners to lower their giving level and how will we be able to manage the risk of that. Perhaps we can, instead, break the \$5k down into two payments or even quarterly payments. We could also ,

