

BOARD OF DIRECTORS MEETING MINUTES

December 7, 2022 7:30–9:30 a.m.

Pennington Health Science Center, Room 166

1. **Welcome & Introductions:** Dr. Mindy Lokshin called the meeting to order at 7:35 a.m. Members present include Gigi Chisel, Katy Simon Holland, Matt Thornton, Yanus Nelson, Mindy Lokshin and Dan Lofrese. Ex Officio members present include Dr. Karin Hilgersom, Gretchen Sawyer, Tina May, John Fenton and Amy Cavanaugh. Guests and staff include Becky Josten, Karen McKenna, Connie Christiansen, Stuart Golder, Mike Schulz, Jeff Frame, Ryan Costella, Stephanie Sellers and Krystyna Sokowski.
2. **Public Comment:** None
3. **Review Sept. 14, 2022 Foundation Board of Trustees Board Minutes:**
 - a. Dan moved to approve the minutes, Katy seconds and motion passes.
4. **Approve New Board Members, Jeff Frame and Ryan Costella:**
 - a. Katy moves to approve Jeff Frame as a member of the Foundation Board, Yanus seconds and motion passes.
 - b. Matt moves to approve Ryan Costella as a member of the Foundation Board, Katy seconds and motion passes.
5. **Emergency Medical Services (EMS), Fire Technology, Emergency Mgmt. Homeland Security Programs Update by Mike Schulz, Director, Public Safety Department:**
 - a. TMCC now has 4 full-time faculty for the program on the tenure track, up from two; Mike also had good news about many other members of his program.
 - b. The paramedic program has expanded beyond the instructors' abilities, so other LOA instructors have been added to lessen that burden.
 - c. Wildland and Fire classes had over 600 students for training last year; the program has grown a lot, and is under the EPIC Program, but they are working to develop it into an associate's degree.
 - d. The Fire Academy in Carson City is designed to train entry-level firefighters. It is helping to make up for a lack of firefighters, but the commute is an issue for Reno-based students and many programs are using the space, which makes growth challenging.
 - e. Enrollment for the EMS program has increased by almost 40%. The hybrid program has allowed for students to continue to work while attending college, and has made the program more accessible for students.
 - f. The paramedic program has expanded from one cohort per year to six currently; they would like to expand the program further since the need is there.
 - g. In January, we will be adding another program to the Public Health Division. Criminal Justice (CRJ) is currently housed under Tech Science but will be moved to Public Health. We have recently been approved for the Dispatch program which is very much needed in the area.
6. **Review Gift Report & Financials - Gretchen Sawyer and Connie Christensen:**
 - a. Cash is up \$1.6 million. When we look at the operating income and expenses, we're up \$9,000 from prior year. A little bit of that is management fees and majority from dividends and interest. Our Packard stock is also up in unrealized gain about \$116,000. When we look at budget to actuals on Income and Expenses, we are over budget in income about \$4,000 and under budget in expenses by \$8,000. Our unrestricted cash is at \$500,000. Our deferred revenue is comprised of endowments that have not been transferred to

NSHE yet, which is about \$76,000. Program support has \$4.6 million and scholarships has just over a million. The remaining deferred revenue of \$682,000 is in pledges.

- b. We have about \$1.1 million in gifts received as of Nov. 27, 2022. Pennington has supplied \$390,000 in scholarships this year. We continue to have a good relationship with the Herb & Maxine S. Jacobs Foundation as they have committed to four additional years of support. The gift report supplied in the packet will show the many contributions received for scholarship and program support.
 - i. Yanus moved to approve the gift report and financials, Dan seconds and the motion passes.

7. President's Update, Dr. Karin Hilgersom:

- a. NSHE had its quarterly Board of Regents meeting and the Foundation presented its annual update. Mindy did a great job presenting.
- b. The budget submitted in September represents a 17% budget cut, which is unprecedented. The most important items to TMCC are enrollment recovery, using ARP funds to restore that budget hit, and the passing of the Workforce Investment and Economic Development fund.
- c. We are almost done with a one-page talking points sheet for Foundation Board members as well.
- d. Gretchen Sawyer asked for the President's thoughts on the five new Regents; Dr. Hilgersom was very impressed with the ones she had long conversations with, and is optimistic about the new members.
- e. The President has also been offered a position on a to-be-named education committee formed by the governor, which she plans to accept.

8. Grants Update – Stuart Golder, Associate Dir. of Grants and Karen McKenna, Grant Administrator:

- a. The TMCC Counseling Center was awarded a grant of \$172,000 36EMC \Body #ICID 49 BDC -jA Tc -0.004 Tw -.

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