



11- 12 p.m . via Zoom

Meeting called to order at: 11:01 a.m.

In attendance: Brian Addington, Frank Amankonah (Chair), Sameer Bhattarai, Lisa Buehler, Jencie Davies, Paul Davis, Elyssia Fraga, Hugh Fraser, Candace Garlock, Kathy Hanselman, Blisin Hestiyas, Dan Hooper, Beth Humphrey, Lars Jensen, Minsung Jung, James Kuzhippala, Julie Kauffman, Jillian Kiefer, Nathan Lower, Ted Owens, Rebecca Porter, Craig Rodrigue, Shannon Schiele, Phil Smilanick, Corina Weidinger, Julian Vu

Absent : Azu Alfaro, Tom Cardoza, Damian Ennis, John Hughes, Rachel Wooley

Guests: Alex Harris, Tim Ill, Brianne Lee, Helen Scott

Approval of November 8, 2024 Minutes

Paul Davis moved and Lisa Buehler seconded to approve the November 8, 2024 WebCollege Faculty Advisory Committee Minutes. The committee approved the motion .

Chair's Report

Discussion summary and rubric motion update : The motion form is circulating for signatures.

QM subcommittee : Blisin Hestiyas, Beth Humphrey, and Lisa Buehler, and Kathy Hanselman are on the subcommittee. The subcommittee has met to begin discussion. They have started going through the standards.

New Proctoring Request Process in Canvas – Helen Scott

Helen Scott attended today's meeting to give a demonstration of the new proctoring request process. Helen also noted several things that will make the process more convenient such as not needing to look up the student ID. There will be a professional development session on January 15, 2025.

WebCollege Update

The WebCollege is in the . A work order has been made for the multiple email issue in . The WebCollege is available to help with Honorlock setup. There is a professional development session for scheduled during kick off as well. Smart search will only allow students to see things they have access to. There are several professional development sessions being offered during kick off. The WebCollege will be hosting in-person sessions at other campus locations.

WebCollege is looking at having a default where the faculty could control turning the Canvas features on and off. I will put a list together of features that can be turned on or off by the instructor.

Old Business

None.

New Business

A new chair will be needed for the committee. Please let Frank know if you are interested.

Meeting adjourned: 11:44 a .m.

Next Meeting: February 7, 2025