



MEETING MINUTES NOV. 8, 2024

11-12 p.m. via Zoom

Meeting called to order at: 11:00 a.m.

In attendance: Frank Amankonah (Chair), Sameer Bhattarai, Tom Cardoza, Lisa Buehler, Jencie Davies, Damian Ennis, Elyssia Fraga, Hugh Fraser, Candace Garlock, Blisin Hestiyas, Dan Hooper, Beth Humphrey, John Hughes, Lars Jensen, Mingsung Jung, James Kuzhippala, Julie Kauffman, Jillian Kiefer, Nathan Lower, Rebecca Porter, Craig Rodrigue, Phil Smilanick, Corina Weidinger, Rachel Wooley, Julian Vu

Absent: Azu Alfaro, Brian Addington, Paul Davis, Kathy Hanselman, Ted Owens, Shannon Schiele

Approval of October 11, 2024 Minutes

Lisa Buehler moved and Damian Ennis seconded to approve the October 11, 2024 WebCollege Faculty Advisory Committee Minutes. The committee approved the motion.

Chair's Report

Discussion summary and rubric motion: The motion has been sent to the Faculty Senate and will be an action item at today's senate meeting.

Online Student Requirement: Frank provided the outcome of the concern that was brought forward. The issue was an error and has been resolved. The committee did not have any comment.

Quality Matters Subcommittee

Frank called for the formation of a subcommittee to review the TMCC Faculty Standards for Online Instruction to align with the QM rubric. He also outlined the tasks the subcommittee will work on.

Motion: To form a Quality Matters Subcommittee to review the TMCC Faculty Standards for Online Instruction. Lisa Buehler moved and Candace Garlock seconded. The committee approved the motion.

Frank called for volunteers. The following people volunteered: Lisa Buehler, Elyssia Fraga (to consult), Rachel Wooley, Blisin Hestiyas, and Beth Humphrey. Some committee members wondered about a time commitment. Beth suggested the committee can determine the timing and meeting schedule once they have a first meeting. Elyssia suggested some things could be done asynchronously as well. Frank will email the committee to ask for more volunteers.

WebCollege Update

Elyssia reported one vacancy is posted online for a WebCollege Specialist. The Testing Center will have a new process that will be integrated with Canvas. More information will be sent out soon. Smart Search runs through Amazon's AI. No data or student information is retained.

Old Business: Learning Squares and sharing

Frank reminded the committee to please bring any items of interest to the committee such as the Learning Square presentation.

New Business

None.

Meeting adjourned: 11:33 a.m.

Next Meeting: December 6, 2024