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# MEETING MINUTES AUG. 30, 2024

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10-11:30 a.m. via Zoom

**Meeting called to order:** 10:00 a.m.

**In attendance:** Vickie Abel, Lenaya Andersen, Kurt Ehlers, Laurel Harrison, Andy Hughes, Rob Lively, Lars Jensen, Karen Cannan, Linda McGillicuddy, Jeff Olsen, Kofi Poku, Cecilia Vigil, Karen Wikander (Chair), Itzel Woolpert

**Guest:**

**minutes.**

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## Faculty Senate Charges

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Karen read the senate charges for the Professional Standards Committee and requested any suggestions or feedback.

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## Summary of Tasks

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Karen outlined tasks the committee will focus on: student evaluation process, counselor forms, dean evaluation form (dependent on outcomes of student evaluation process) 15.u41.u41.u41.annual plan and point d

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## Student Evaluations

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The committee discussed how to approach the student evaluations.

Suggestions were to create a new form, include a peer evaluation with a limited student feedback form, see what other institutions are doing, make the form department-specific, and add questions the instructor wants to ask their students (which are not shared with administration). A multi-prong approach was also suggested: show students where to find help in abusive situations (<https://www.tmcc.edu/vpaa/facultystaff-complaint-procedure>), develop a pathway to train students on how to assess, and suggest each department make their own form.

Concerns noted were the objectivity of some of the questions, biases against women and instructors of color, and student ability to assess rigor.

the departments. After more discussion, Rob Lively moved and Cecilia seconded to table the motion. The committee approved the motion to table.

## New business

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**Merit Evaluation – Board of Regents Handbook:** The committee will review the bylaw statement at the September meeting.

**Meeting adjourned:** 11:21 a.m.

**Next Meeting:** 10-11:30 a.m., September 27, 2024