



MEETING MINUTES MAR. 29, 2024

10- 11:30 a.m . via Zoom

Meeting called to order: 10:02 a.m .

In attendance: Tom Cardoza, Kurt Ehlers, Laurel Harrison, Andy Hughes, Rob Lively, Lars Jensen, Casey Machen, Linda McGillicuddy, Jim New, Jeff Olsen, Cecilia Vigil, Karen Wikander (Chair), Chris Weston, Itzel Woolpert

Absent: Lenaya Andersen, Kofi Poku

Guests: Amber Anaya

Approve Minutes from February 23, 2024

Linda McGillicuddy moved and Rob Lively seconded to approve the February 23, 2024 Professional Standards Committee Minutes . The committee approved the minutes.

New Business

Student Evaluations: The committee began discussing student evaluations. Opening suggestions were to set intentions for student evaluations , place less emphasis on the evaluation, and to work out the evaluations before addressing Dean's Rubric .

Suggestions received during the discussion were to create a new evaluation form, determine what the students are capable of assessing before creating questions for the form, and make the evaluation form objective not subjective.

The committee discussed how to move forward. It was suggested to find examples of evaluations that are less subjective. Think about bigger goals, issues, and what the committee wants to achieve.

The committee will review the material and articles Karen provided. Karen will start a Google document of what the big picture is and a Google document of best practices and the committee will begin creating questions in the Fall .

It was also suggested to change the title from "Student Evaluation Form" to "Student Feedback Form."

Old Business

Updates : The statement concerning the James G. Martin Center for Academic Renewal was approved at the March Faculty Senate Meeting. The Librarian forms will come to the April Faculty Senate Meeting as action items.

Department Chair Trainings:

Meeting adjourned: 11:05 a.m.

Next Meeting: 10- 11:30 a.m., April 26, 2024 via Zoom