



MEETING MINUTES FEB. 23, 2024

10- 11:30 a.m . via Zoom

Meeting called to order: 10:02 a.m .

In attendance: Lenaya Andersen, Kurt Ehlers, Laurel Harrison, Rob Lively, Lars Jensen, Casey Machen, Linda McGillicuddy, Jim New, Jeff Olsen, Cecilia Vigil, Karen Wikander (Chair), Itzel Woolpert

Absent: Tom Cardoza, Andy Hughes, Kofi Poku, Chris Westin

Guests: Amber Anaya

Approve Minutes from January 26, 2024

x Summary of Tenure Related Activities

Karen displayed the Summary of Tenure Related Activities and reviewed the proposed changes with the committee.

Motion: Laurel Harrison moved and Cecilia Vigil seconded to approve the Summary of Tenure Related Activities. The committee approved the motion .

New Business

Evaluation tools used for administrator evaluations was brought up. Karen will discuss with the Executive Board.

The VPAA's Guidelines for Dean's Rubric was discussed. It was suggested to generate a rubric with guidelines. It was also suggested the need for a better Student Course Evaluation form is needed first. This will come to the next Professional Standards Committee meeting.

A suggestion for a future agenda item: to have an onboarding/training for Department Chairs.

Next Meeting

The committee will discuss the rubric document and student evaluations.

Meeting adjourned: 11:14 a.m.

Next Meeting: 10- 11:30 a.m., March 29, 2024 via Zoom