

Approve Minutes from October 8, 2021

It was noted Cheryl Woehr was listed as present and absent. She was present at the October 8, 2021 meeting.

Cheryl Woehr moved and Ben Scheible seconded to approve the October 8, 2021 minutes. The committee approved the minutes as amended.

Revisions to the In-Person Observation Form

During the October 19 Senate Leadership meeting with the VPAA, Senate Chair Irintcheva asked the VPAA to clarify the examples listed to the deans. An email has been sent to the deans asking for continuous input as they use the forms.

Annual Plan Revisions

Chair Marynia updated the committee on moving item S2.h to Commendable and Excellent. Brandy Scarnati expressed concern as this is a basic item to adhere to.

Chair Marynia asked where does the committee recommend we move this to and if this is an issue with leadership rather than the form. It was suggested to call the "standards" "guidelines". The WebCollege Faculty Advisory Committee (WCFAC) is in the process of revising. The Professional Standards Committee will request the WebCollege Faculty Advisory Committee to create a list of minimum requirements.

Ted Lambert moved and Scott Huber seconded to request the WebCollege Faculty Advisory Committee to compile a more concise list of minimum requirements for online teaching standards. The motion passed.

An amended motion was also suggested to retitle the Guidelines as "Guidelines or Suggestions; however, the amendment was voted down.

The committee members expressed concern that satisfactory is used in a punitive manner against faculty and the evaluation forms are being used inconsistently in departments. It was suggested to review how the deans are using the form

