



# MEETING MINUTES MAR. 5, 2021

10- 11:30 a.m. via Zoom

Meeting called to order: 10:01 a.m.

In attendance : Sameer Bhattarai, Wes Evans, David Hampton, Scott Huber, C9 Tw [ (. )TJao-0.6 ( (.H)8..)5 (m772 )TJ -(ott H)LTc -0cmC.0

Guests: Amber Anaya , Virginia Irintcheva

## Approve Minutes from October 23, 2020

The October 23, 2020 Professional Standards M inutes were motioned for approval by Cecilia Vigil and seconded by Linda McGillicuddy to approve. The committee approved the minutes .

## Revisions to the In-Person Observation Form

The committee will need to vote by April 9 to make the May 7 Faculty Senate Agenda. The committee discussed this form draft and where it came f rom. Melanie and Sameer created the draft to create consistency between the Web- Live and In - Person Form. C omments received during discussion ranged from a need for consistency in examples to having too many examples. It was ultimately decided to postpone t his item until the committee can review the forms together, take the forms to the faculty for feedback and to create a n adhoc committee. The committee was encouraged to make changes if substantial and really changes the form.

The final motion was made by Wes Evans and seconded by Scott Huber to create a n adhoc committee, clean up the wording while compar ing each form for review at the next Professional Standards Committee Meeting, and send to the allfaculty list serve for input. The committee approved the final motion . The adhoc committee members are Wes, Casey , Sameer, Joe, and Cheryl.

## Official Grade Appeal Update

The committee discussed the document and agreed this is an administrative function and does not belong in faculty committees. It was also n oted TMCC has one of the most lenient timelines in NSHE for filing an a ppeal.

## Exceptional Circumstances Grade Appeal

The committee discussed why this was brought to Professional Standards and felt the 5 -year timeline to submit a grade appeal is excessive. The committee made the decision to withdraw the action item from the agenda. It was noted if there were extenuating circumstances that students could still file an appeal and there is also the A cademic Forgiveness Policy.

Linda McGillicuddy mov ed and Joe Sanpietro seconded to withdraw the Exceptional Circumstances Grade Appeal from the

