



MEETING MINUTES OCT. 23, 2020

10- 11:30 a.m. via Zoom

Meeting called to order: 10:01 a.m.

In attendance : Sameer Bhattarai, Dave Boden, Wes Evans, Wade Hampton, Scott Huber, Casey Machen, Linda McGillicuddy , and Chair Purdy. They can participate in, the instructor evaluation is a peer review, and students may not possess proper

Parents jumping onto Zoom classes - discussion

Suggestion: Chair Purdy asked if this was the issue for anyone. The committee did not have any discussion with the issue as it happens as this is not something that can be controlled.

Revisit / Discuss the In-Person Observation Form

Feedback was shared from those who have used the new WebLive Observation form: the form had a broader evaluation, more focus on content and the course as a whole . Sameer 's concern was to make the In -Person Observation Form consistent with the WebLive Form. Chair Purdy will continue to collect more feedback on the WebLive Form and will bring this discussion back to the next meeting.

Tips and Tricks to increase course evaluations

The committee has added several ideas to a Google Doc created by Melanie

