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Faculty Senate Administrative Faculty Committee

MEETING MINUTES MAR.25,2022

10:30 – 12:00 p.m. Virtual Meeting - Zoom

Meeting called to order: 10:32 a.m.

In attendance: Ben Davis, Maggie -1.7(e)1(d7f)-5.5(o)B4()0.6(M)9s(-1.8g.0p.6g.02g)4(6TCGJT1u(e)-4.6
Hokulea Jia, Ma,2

Motion: Felipe Gutierrez De Alba

Second: Leslie Jia

Motion was approved.

Annual Evaluations

The Professional Standards Committee Chair Marynia Giren-Navarro joined today's meeting to discuss their process for updating the Academic Faculty evaluation forms. Marynia noted the form has many moving parts and takes a long time to update. Her committee is looking to remove redundancies from the form that are already stated in the NFA Contract and within NSHE policies and procedures, looking for ways to ensure the form is not used in a punitive manner, and adding a mid-year check-in meeting. The difficulties associated with changes to the form are wording, and processing through the appropriate standing committees and the Faculty Senate for approval.

If changes to the annual evaluation form are a priority of this committee and the chair, in the Fall, the committee would begin to discuss changes.

Ashlyn rev

Proposed Professional Development Training Update

At this time there is no update to report.

New Business

Administrative Faculty Annual Evaluation Forms from other NSHE Institutions: Maggie and Ben will collect the forms from the other NSHE institutions.

Email to At-Large listserv providing an overview of all the committees: Ben volunteered for this task and will create a draft email.

Old Business

Administrative Faculty Committee to join Executive Board: The committee discussed why it would be beneficial for the AFC chair to serve on Faculty Senate Executive Board and what the process would be for accomplishing that. In order