



10:30 – 12:00, Virtual Meeting - Zoom

Meeting cn-

Miller (proxy for Miguel Martinez), Jennifer Pierce, Micaela Rubalcava, Jack Sato, Brandy Scarnati,
Jose Torres- Jasso

Ben Gatto, Bruncha Milaszewski, Nicole Shimabuku, Sidney Sullivan

Manie Walden

Approval of 10/16/2020 Meeting Minutes

Motion : Staci Miller

Second: Marcie Iannacchione

Motion Passed

House-Keeping

Need a meeting facilitator for the March and April 2021 meetings . Contact Ashlyn directly if you can help.

Committee Membership: When the committee began, we started with 30 members we are now down to 20 members . There are 317 administrative faculty . We do not know if we have representation from the four divisions in the school. Ashlyn stated she would investigate this before the next meeting. The question was posed as to whether we wanted to try to increase membership and how we would do that . After some discussion, a membership drive was determined to be the best avenue. Several members expressed concern that if we recruit people these members had to want to participate . The potential for not having a quorum increased if the membership increased but members were not attending the meetings.

It was determined that in the spring, an email and invitation to join the committee would be sent to administrative faculty at-large .

Project Updates & Draft Survey

The committee is currently working on Professional Advancement, Position Reclassification, Annual Evaluation, Professional Development Days . Ashlyn expressed concern that these were all large projects and the concern that the Professional Advancement and Position Reclassification requires funding which is not currently available . She suggested to the group that we table these projects until such time that funding became available . The committee agreed. The projects that the committee will move forward with are Professional Development Days (currently funded through Faculty & Staff Innovation Grants) and Annual Evaluation update .

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