



# MEETING MINUTES FEB. 5, 2021

9- 11 a.m. via Zoom

Meeting called to order: 9:03 a.m.

In attendance: Sam Byington, Melissa Deadmond, Jinger Doe (Chair), John Fitzsimmons, Mark Maynard (Guest - Chair), Jennifer Pierce, Jon Reddick -Lau, Sharif Rumjahn, Jennifer Salisbury, Stephanie Walden, Karen Wikander

Absent: Cheryl Cardoza, Tara Connolly

Guests: Amber Anaya, Araceli Cuevas, Barb Painter

## Approval of the January 29, 2021 Minutes

Sam Byington motioned and John Fitzsimmons seconded to approve the January 29, 2021 minutes. The motion passed.

## Old Business

Interstate Passport Update: The passport block has been published on the passport website.

## New Business:

Review of Academic Calendar : Barb Painter and Araceli Cuevas joined the meeting to display the Academic Calendar and list the changes made. The 2018- 2019 school year has been removed and the 2024- 2025 year has been added. Barb and Araceli noted the dates align with state holidays, faculty contract dates, and NFA contract dates.

A motion was made by Jennifer Pierce and Mark Maynard to approve the Academic Calendar with the 24- 25 academic year added. The committee approved the motion.

The PUR for Criminal Justice is awaiting confirmation if it is ready. There will likely be an update at the next ASA meeting.

The committee reviewed the BIOL and CHS PURS with special guest chair Mark Maynard. Chair Jinger Doe and committee members Sharif Rumjahn and Jon Reddick -Lau recused themselves from the PUR being done in their instructional areas. There was also a changing of the mascot ceremony for Chair Mark Maynard's brief reign.

The green font in the rubric are agreed-upon comments from the committee. The orange or black fonts can be edited out of the final report.

### I. Program Unit Overview

BIOL – Highly Developed  
CHS – Highly Developed

### II. Current Status of the Program/Unit

BIOL – Highly Developed  
CHS – Highly Developed

### III.a Program Curriculum and Offerings

BIOL - NA  
CHS – Initial

III.b  
BIOL - Highly Developed  
CHS – Highly Developed

III.c  
BIOL – Highly Developed  
CHS – Highly Developed

III.d  
BIOL – Developed  
CHS – Emerging

#### IV. Program Assessment

IV.a  
BIOL – Highly Developed  
CHS – Developed

IV.b  
BIOL – Highly Developed  
CHS - Developed

IV.c  
BIOL – Emerging  
CHS – Initial

IV.d  
BIOL – Emerging  
CHS – N/A

IV.e  
BIOL – Developed  
CHS – N/A

#### V. Enrollment

V.a BIOL – Developed

V.b BIOL – Developed

The committee will review the CHS V.a and V.b at the next meeting as some members needed to attend other scheduled meetings.

Next meeting: February 19, 2021

Meeting adjourned: 10:59 a.m.