

MEETING MINUTES – OCTOBER 20, 2023

Date: October 20, 2023

Time: 1:04 p.m.

Join Zoom Meeting:

<https://tmcc-edu.zoom.us/j/94491511915?pwd=dGZJV1F0TEJlZ3A4enQwSVVKKeGxYUT09>

Meeting ID: 944 9151 1915 **Passcode:** 625226

In attendance: Jamie Rittenbach, Jenny Taufa, Janet Bicker, Chelsey Coggin, Cecilia Vigil, Tina May, Jean Lampson, Jackie Draper, Laura Meacham, Helen Scott, Amber Ka’Ai’Ai, Stephanie Digeon-Heath, Eric Lopez, Sarah Gill

1. Roll Call

- Hallie Madole, Viola Pellissier, Jennie Allan, Jen Friend, Jeffrey Metcalf, Ana Lidia Ferreira

2. Approval of September 2023 minutes

- Jenny Taufa motioned to approve, Janet Bicker seconded

3. Sustainability Champions

- Cecilia Vigil gave a great presentation on single use plastics initiative. Plastics are horrible for the environment. We are trying to move away from one use plastics. They have made their way into the food chain. Plastics are in our bloodstream. She showed the amount of years it takes something to break down (i.e. plastic bags 20 years). Where is TMCC? The 5 R’s (Refuse, Reduce, Reuse, Repurpose, Recycle). She is seeking input from Classified members on how we can work towards educating & coming up with ideas of how to reduce our plastics

4. Board Members Report

• President’s Report – Hallie Madole

- Cabinet Meeting-did not attend due to medical
- Planning Council
 - Senator Rosen visited the Nursing Program on 10/11 and it was well received.
 - Core Network Refresh – Campus will be closed 12/18 – “treat it like old snow day”, employees will be expected back on 12/19 unless there are additional delays. Tuesday 12/19 may be seen as “on call” but details are still being worked out.
 - Summer Energy Low Staffing Model Survey. 8 questions will be on the survey. A basic overview of how it worked out for you, what type of employee you are, and it will help us better prepare for it. Goal of this being sent in early November.
- Retention Incentive payment: Will hit on the 10/25 paycheck.
- Longevity payment: Pending on policy approval but currently slated to hit on 12/10 check and the next one in June.
- Innovated Classified employee Award (due to Classified not eligible for Covid relief funds)
 - \$500 one-time payment for up to 24 people fiscally (Winter & Spring)
 - Cannot nominate yourself
 - You may win EOM at the same time
 - Form will be on our website shortly
 - Final decision by Presidents office, L Team, faculty Senate
- Bylaws – on hold for now. Changes and updates need to be made that include some further research/decision making. We are waiting on clarification on a few things.

- **Vice President's Report – Viola Pellissier**
 - Faculty Senate
 - Equity study briefing (Cviz on equity). Competitive pay recommendation
 - BOR-disability insurance restoration, contact HR for more information
- **Secretary's Report – Jennie Allan**
 - Minutes and calendar updated on our website
- **Treasurer's Report – Ana Lidia Ferreira**
 - Operating balance \$5,474.50 (paid for lettering for the wall)
 - Employee Recognition \$948.99
 - Emergency Loan \$1698.50
- **Hospitality Report – Jen Friend**
 - 1 card and a few others pending
 - Reminder email about Halloween contest. First prize Winners will get lunch, second and third places cute trinkets.
- **NSHE Representative Report – Jeffrey Metcalf**
 - NSHE meeting
 - Incentive checks update (4 at \$250)
 - Oct. 25, 2023
 - Jan. 25, 2024
 - April 25, 2024
 - June 25, 2024

5. **Old Business**

- Survey regarding Summer Energy Savings program will be sent to all employees soon
- Halloween decorating contest on Oct. 31. First place will get lunch. Second-Third place winners will get some cute trinkets

6. **New Business**

- Turkey & Ham raffle tickets on sale now
- Holiday party will be on Monday Nov. 27 from 2–4 p.m. Our silent auction will need wrapped basket donations, with a note saying what items are inside. If you have smaller items to donate as well please let us know.
- Gift baskets needed for silent auction

7. **Announcements**

- If anyone has questions, comments, or concerns for any reason; or if you would like to serve, please reach out, classifiedcouncil@tmcc.edu

Next Meeting: November 15, 2023

Meeting Adjourned: Chelsey Coggin motioned to adjourn, Helen Scott seconded 1:43 p.m.