

# MEETING MINUTES – APRIL 27, 2023

**Date:** April 27, 2023

**Time:** 1 p.m.

**Join Zoom Meeting:** <https://tmcc-edu.zoom.us/j/95167139732?pwd=MWtoNW8wenczVC9adkkyQUgwa0JDdz09>

**Meeting ID:** 951 6713 9732    **Passcode:** 976293

1. **Roll Call**

- Tina May, Sarah Gill, Helen Scott, Janet Bicker, Jenny Taufa (absent)

2. **Approval of March 2023 minutes**

- Sarah approved, Hallie seconded

3. **Board Members Report**

- **President's Report – Tina May**

- o BPLAT Meeting

Submitted its recommendations to the L-team.

For a possible 10% reduction scenario, the BPLAT committee recommended that 1.5 from Contingency fund, and the 1.5 million from the Institutional Support Fund cover shortfall.

The remaining shortfall would be made up through salary savings of vacant positions (estimate of 6 positions for about \$500,000).

With the 0% reduction scenario, the salary equity adjustments, COLA, Merit, and salary advancement costs recommended prioritizing funds from the Institutional Support fund.

- o Planning Council

Went over key performance indicators on strategic master plan summer energy savings approved by the Planning Council. HR developing a work schedule agreement for variable work hours. Staff should work with their supervisors regarding schedules

- **Vice President's Report – Sarah Gill**

- o EOM past

March: Rachel Blackburn (AIII, Academic Advising).

- o EOM current

The nomination window for April has closed and will be going to the committee tomorrow for voting.

- o 2022-2023 EOY

Tina May (AIII, Biology Department) and our very own Classified Council President was selected as this year's Employee of the Year and celebrated this past Monday during the annual Awards & Recognition Ceremony. Kudos to Tina!

- o Faculty Senate

Faculty senate has had two meetings since our last meeting.

March 17, 2023 meeting

- a. Dr. Hilgersom recognized the seven newly tenured faculty and congratulated them.

- b. Retention bonuses for state employees and whether or not professional staff would be included. Faculty Senate chair Amy Cavanaugh mentioned that Planning Council has been reviewing and discussing the Strategic Master Plan and Key Performance indicators. The college received the official letter from MWCCU regarding out latest accreditation visit affirming re-accreditation. The budget committee has been working on RAP requests. Various events and professional development opportunities were discussed. Chair Cavanaugh shared that the enrollment committee has reported that applications are up 40%, but still below pre-pandemic levels. During the Board of Regents quarterly meeting acting Chancellor Erquiaga shared that he will work with the council of Presidents to between align remote work policies with the Governors expectations. There will also be a review for community college Presidents salary schedule. Nevada State College has changed its name to Nevada State University. There will also be a policy update to BOR handbook to define when there is an absence in the Chancellor position (acting Chancellor Erquiaga will be retiring July 1), do they want an acting or interim Chancellor? Supervisor evaluations are forthcoming this fall, which will include President, VP, and some Deans (some were evaluated last year). The date cycles are being restructured to align with the Administrative Faculty evaluation timelines and processes. The VPFG search is ongoing and should conclude in April and the Dean of Tech Sciences and Associate Dean of Lnle Ty scheasidd Leducitd(L)-4(e)4.6 ( I) T

- i. The summer energy savings pilot expected to run May 15-July 28 was discussed and will receive the final vote at Planning Council on April 17<sup>th</sup>.
  - ii. Comp time has been opened up and any time must be pre-approved by a supervisor. The Strategic master Plan and KPIs will begin review at the next Planning Council meeting.
  - iii. An update to Commencement was provided. VIP speeches will be reduced so that more students can speak. TMCC Alumni of the Year is returning. Three posthumous degrees will be awarded.
  - iv. Pronouns and preferred names will be incorporated into PeopleSoft and class rosters from the admissions application. Fall is the next snapshot for enrollments and the college is currently up 4%.
  - v. Samantha Bellwood has been hired as the new scholarship manager.
  - vi. The VPFG search has been extended to April. The committee wanted to interview at least three candidates and so with one withdrawing, more time was allotted for the search firm to find additional candidates.
  - vii. A variety of upcoming events was shared: Earth day, and Bee Pollinator Garden ribbon cutting event planned for April 20, Unity Graduation will be held May 2.
  - viii. April a SAMSA survey will go to all faculty, staff, and students regarding mental health.
- b. April 10, 2023
- i. Another Commencement update was provided. The ceremony will be student focused and the Regents' speeches will be pre-recorded. Gratitude stoles will return. Students can purchase these in advance from the bookstore, wear during the ceremony, and gift them to a faculty or staff



## 8. Announcements

- If anyone has questions, comments, or concerns for any reason; or if you would like to serve, please reach out, [classifiedcouncil@tmcc.edu](mailto:classifiedcouncil@tmcc.edu)

**Next Meeting:** May 18, 2023

**Meeting Adjourned:** 1:53 p.m.