



MEETING MINUTES – OCTOBER 15, 2020

Date: October 15, 2020

Time : 1:00 pm

Location :

1. Approve Minutes

Move to approve. Rachel Blackburn motioned for approval, Amber Anaya seconded. All in favor. None Opposed. No abstentions. Minutes approved.

2. Board Members Report

x President's Report – Julia Bledsoe

o The COVID Crisis Management Taskforce continues to work very hard. Ben Davis continues to stay on top of things along with NSHE. Tentative plans are to start spring with 10% more in person classes.

o Nothing else to report

x Vice President's Report – Chynna Sandgren

o Chynna expresses her thanks for the EOM nominations. She is compiling them for catchup

x Secretary's Report – Katt Warner

o No Report

x Treasurer's Report – Sarah Gill (proxy Rachel Blackburn)

o Emergency Loan \$1,618.50

o Employee Recognition \$1,615.89

o Operating \$6081.83*

*Pending purchase of \$425 for EOM/ EOY Wall

x Hospitality Report – Rachel Blackburn

- o Since last meeting there have been the following has been sent out: A card to President Hilgersom, condolence card to Leslie Combs who lost a family member, and Congrats to Teri McKinney on her new position!

x NSHE Representative Report – Tina May

- o Julia said that NSHE not very active since last meeting.
- o Next Meeting 10/21/2020
- o Tina May is new NSHE Classified Council Representative and she will take her position in January 2021 as this is a traditional yearly position and not a fiscal.
- o Discussed was what system will be used for next year's meetings, and NSHE is working on refining bylaws. There were some drafted some in fall 2019, they not really fitting to NSHE model right now. This leaves 3 persons not holding office. This is not an equal representation. NSHE should let Officers do the work. There may be some tweaking to do on bylaws. This will be discussed next year. We are also working on Standardizing EOY we working on this with Sherry Olson at the Human Resources NSHE level. We are not quite clear on the procedure but we will get a start on it.
- o The next open meeting NSHE Statewide October 28, 2020. Julia is hoping to present the meeting scheduled for upcoming year.

3. Classified Council Stipend

- x Discuss distribution President approved and has left it Classified Council to determine distribution.
- o Executive Board will discuss and hopefully make a determination at our next meeting

4. Distinguished Classified Grant -in -Aid

- x Presented to the Cabinet?
- o This was discussed with the President at the last Leadership meeting and the President will check to be sure this was presented to the Cabinet. The President has approved the stipend and will provide a memo to Classified Council so future Councils will

8. Take -a-ways from the Classified/Facilities Buyout informational meeting . There were two meetings held. One in the morning and one in the afternoon to accommodate Custodial employees. Custodial showed interest in:

- x Computer literacy classes
- x Access to Computers for custodial and probably facilities
- x Benefits informational session in with Spanish translator. This is vital.

9. Upcoming Events: Virtual Halloween, Silent Auction, Virtual Potluck and Recipe Book, Christmas ideas

- x Sent out 2 registration flyers for the Halloween Spooktacular . The times were changed due to conflict with President's office event drive thru trick or treat and costume contest. We may need to cancel if no more registrations come in.
- x Tina May virtual flyer being drawn Janet and I are working on getting pricing for the cookbook, Marketing is working on the Flyer part and I discussed Ideas on how we are going to set up the cookbook. Diner, lunch, breakfast and snack or Seasonal. It will depend on the recipes we get.
- x Silent auction baskets. We have about 6 or 7 for sure but have not collected yet. If we do not get a lot of interest, we may need to cancel this event as well .
- x President Hilgersom is not sure of any plans for Christmas
- x It was mentioned by a participant that there seems like a lot of burn out regarding virtual participation.

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- x Julia said that if you are putting in comp time it must be approved in advance and you must have a variable signed. Must sign a Classified Staff Compensatory Time Agreement . You do not have to take greemear