



ADA COMMITTEE MEETING MINUTES

August 8, 2024

Time: 9- 10 a.m. via Zoom and in- person.

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- o The program will have a section for people to input what type of assistance they need.
- o Once submitted, users will receive confirmation form and show the information you have submitted.
- o For faculty it will show their class schedule and staff what office they are in during their office hours. For student workers the system assumes they are working and has them in their located office during 7 a.m. to 6 p. m.

x Items still in development or in planning phase:

- o Michelle is still working on the program and it's reporting.
- o Where on the TMCC website should we house the program link?
- o Who will be in charge if the program?
 - f An admin can update an individual's profile and manage the information.
 - f Suggestion was facility or emergency coordinator.
 - f Facilities not first responders and have different priorities during emergency response
 - f Emergency coordinator with UNR is mainly focused on the big picture of emergency response planning. However, should be involved in this information.
- o Who will receive the report IT processes from this program?

x

x Should host a professional development workshop for Emergency evacuation.

DRC Accommodations Policy review

x