

Review of FY20-21 Goals

- Thomas Kearns informed the group that the PowerPoint presentation used today will be the same one used for the Planning Council meeting – if you have any recommended changes please advise. The group reviewed the five goals of this year.
- ADA Charter: Joan Steinman shared a copy of the updated ADA Charter document with the group that included the feedback received from the group. Thomas advised that instead of reporting to the President's Council the ADA Committee would be a sub-committee of the Diversity Committee reporting to the President through the Planning Council. Thomas asked the group if they wanted to add an attendance process into the document. The group agreed that they function well without an additional layer of rules. If it becomes an issue, then the group will revisit the topic. If there isn't a quorum attending a meeting an email vote may be used. Jennifer Hock requested that a Web Services member be added to the membership and Kara Potter requested that Kara Potter be added as a member. Jennifer Hock made a motion to adopt the ADA Charter with the above listed changes included. Tony Futia second the motion. None opposed.
- Improve Accessibility Purchasing Program: Thomas Kearns explained that upon review of the software requests submitted, approximately 30% of all software requests submitted to ITO checked the box that a VPAT was available when it was not. They identified the cause of the incorrect submissions as not understanding what a VPAT was. In response, the following two actions were taken: (1) IT encouraged VPAT

